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31st May 2008

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Dear Sirs,

During the tax year 2007-2008 I was not in employment for the full period and therefore did not earn the full stated annual salary for which I have been taxed. On this basis I believe that I am due a tax rebate and enclose two P45's from previous employment together with a P60 from my current employer.

I also believe that the same was the case in the tax year 2005-2006, and I enclose the relevant P60 as evidence, however I am unable to recall whether this money has been reclaimed.

My personal details are displayed below:

Name: XXXXXXXXXXXX

National Insurance No.: XXXXXXXXXXXX

Please can you arrange for repayment of overpaid tax.

Yours faithfully,

XXXXXXXXXXXX